

## Troubleshooting the OneNote Notebook file at beginninggreek.com

1. Be sure to have the OneNote program installed on your computer. OneNote is part of the Microsoft Office suite, and students may download a free educational copy of Microsoft Office 365 here: <https://www.microsoft.com/en-us/education/products/office>
2. Download the OneNote notebook file from beginninggreek.com.
3. Open File Explorer (windows).
4. Go to Downloads file.
5. Find "BNTG-OneNote-Notebook" in Downloads file.
6. Left click the file once to highlight the file.
7. Right click the highlighted file once and select "extract all" from the menu that appears.
8. Select "Extract" from the pop-up window.
9. Double Click the OneNote file in the new window.